

WOBURN SCHOOL COMMITTEE
REGULAR MEETING
October 15, 2019

A Regular Meeting of the Woburn School Committee was held on October 15, 2019 at the Joyce Middle School Conference Room, 55 Locust Street, Woburn, MA beginning at 7:00pm.

There was a moment of silence for former educator Mr. Neil Odams.

ROLL CALL

Ms. Chisholm-Present, Ms. Crowley-Present, Mr. Demers-Present, Mr. Kisiel-Present, Mr. Metters-Present, Dr. Wells-Present, Chairman Mulrenan-Present

APPROVAL OF RECORDS

A motion was made to approve the school committee minutes from 9.25.19
Motion was seconded, all in favor. Motion passed 7-0.

STUDENT REPRESENTATIVE REPORT

Seniors Madeline Urban and Noah Stebbins will be our student representatives this year. Madeline is on the cross-country team and Noah is part of the science team, and honors society. Dr. Crowley and Principal Callanan met with student representatives last week after they were elected by their peers. Ms. Callanan will correspond with the representatives about updates at the high school. Student representatives are also involved in the morning announcements. An activities fair was held at WMHS last week and there were a lot of new sign ups. Kickball tournament is going to be held this weekend. We have been in school for six weeks. Things seem to be going as usual. Students are still settling in. There were a lot of new signups for the activities committee. The science club has three new members. Kickball Tournament: This Saturday, 11:00am run by Noah Dahliwal and Sam Gerry; Kick it for Suicide Prevention. Students from the honor society are volunteering.
Contact: Kickit2019.brizy.site
Ms. Chisholm asked the students what colleges they would like to attend. Madeline has applied to BC, Syracuse, University of San Diego and Endicott. Noah has applied and is shooting high and his tops Northeastern, Syracuse and all UMass schools. His number one schools are Tufts and Northeastern. Dr. Wells asked how the science team is doing and asked Noah to tell him a little bit about it. Noah said they travel around to other schools and play group games, or build something.

There is always at least one hands on activity; they are also given a research topic and they are tested on this topic as a group. Last year the science team built a roller coaster from marbles and came in sixth place.

Dr. Wells told the students to feel free to let the committee know about things that bother them and their peers at the high school, this is their forum. Noah said the bathrooms are locked because students are doing things in them they shouldn't be doing. This is annoying because a few students are ruining it for everyone. You might have to walk to the other end of the building to find a bathroom that is not locked because of misconduct. Madeline told the committee that the girls had been going in groups to the bathroom during lunch. Because of this they started a new policy that only 4 students out at a time can go to the bathroom. This is unfortunate.

Dr. Crowley clarified that both student representatives were invited here tonight to be introduced to the committee. They have an understanding that one of them will always be present to report to the committee; they will coordinate with each other.

CITIZEN PARTICIPATION

There were none.

CITY COUNCIL LIAISON

Mr. Concannon was not present; he was attending a city council meeting.

REPORTS/PRESENTATION OF SUPERINTENDENT & STAFF

STEM WEEK UPDATE

STEM coaches, Ms. Natasha Lopez-Bock and Ms. Amy Maynes updated the committee on what will be happening in our schools during STEM week.

Massachusetts STEM Week 2019 takes place from October 21st to 25th, and is organized by the Executive Office of Education and the STEM Advisory Council. It is a statewide effort to boost the interest, awareness and ability of all learners to envision themselves in STEM education and employment opportunities, and compliment the formal instruction happening in the Commonwealth beyond STEM week.

The coaches have been planning activities to bring to the elementary schools and Ms. Kim Gustenhoven has been doing the secondary level.

To bring STEM into elementary schools, the coaches took the acronym for STEAM. The coaches wanted to include the arts in Woburn STEM week. Each letter represents a different discipline and each day will be celebrated for that one particular discipline. Each grade has been assigned a discipline. Throughout the district all seven elementary schools will be doing an activity every single day and grade by grade over the course of the week they will all be doing the same activity.

Science	Monday	3rd Grade
Technology	Tuesday	5th Grade
Engineering	Wednesday	2nd Grade
Art	Thursday	K & 4th Grade
Math	Friday	1st Grade

The coaches applied and received a grant through Northeast STEM Network. They were able to purchase materials and create kits for all the activities for the teachers and all the materials they may need and offered themselves to provide support. They also worked with café workers to create a menu for STEM week. During morning announcements in each school they were reminded of what was going on for that day as long as a vocabulary word of the day.

They formed a partnership with an organization called Project Lead the Way. Ms. Lopez-Bock and Ms. Maynes went to meetings in Worcester in September to get trained on this. The organization is Massachusetts-based so the problems the children will be solving have to do with the Boston Garden. At the first grade level, it is about food waste and how to reduce food waste. Their curriculum is very aligned to our science curriculum and STEM scopes. Grade 5 is about using the engineering and design process to build different solar panels. The project is about energy consumption. Project Lead the Way gave them kits. At the middle school level they partnered with another organization called i2 Learning. Teachers trained over the summer and over the course of next week they will be doing week-long immersive activities where they will be building kinetic sculptures. This week will introduce a variety of physics, art, math and motion.

To follow STEM week and to keep in touch with our STEM coaches you can follow them on Twitter. Twitter: @WPS_STEM coach. They invited school committee members to be mystery readers during STEM week.

Dr. Wells appreciates the coaches putting in the art aspect. Maybe next year they can expand on that to add art that is science related. Leonardo da Vinci is an artist and a scientist.

Ms. Crowley asked for some examples of activities the kids will be doing next week. Ms. Maynes said they are tying activities into the science curriculum with what they are doing already. In third grade they are studying living organisms and their adaptation that keep them alive, so they will be doing an activity with camouflage. The students have a butterfly template and they are challenged to find a spot in their classroom or around the school to make it blend in. Ms. Bock said in second grade they are doing engineering and right now they are working on sea dispersion with insects. They are going to be making a super insect and instruct the insect to carry a certain number of seeds around.

Ms. Crowley asked if Project Lead the Way was for Shamrock school only. Ms. Maynes and Ms. Lopez-Bock picked two teachers at Shamrock to pilot this first year. Next year they are hoping to send more teachers to the training to bring it to their buildings.

Ms. Chisholm asked about mystery reader days. Ms. Bock said she can choose one that fits her schedule and just email them.

Dr. Crowley thanked the STEM Coaches and is looking forward to seeing how everything works.

WPMC

Executive Director Brian Oulette was present this evening to talk about the Woburn Public Media Center which is located on the second floor of WMHS.

The Media Center teaches TV Production I and TV Production II. They follow the Massachusetts Department of Education curriculum. It is called Arts and Communications Cluster for Radio and Television Broadcasting. These courses are taught in periods 1 and 2 at the high school. They broadcast morning announcements daily and live stream YouTube. They provide sports coverage for boys and girls soccer, basketball, hockey, field hockey, lacrosse and football. They provide for students to host their show that highlights all the clubs and activities at the high school called "Getting Involved at WMHS". Some school activities that they cover are: Future Tanner Night, Tanner Fest, Financial Aid Night, Woburn SEPAC College Fair, Parent University, Band Night, National Honor Society and Woburn Hall of Fame. WPMC also helps film PSA's for Advisory, Principal Callanan, Administrators, Officer Fumicello (ALICE) and most recently for Noah Dahilwal and Sam Gerry, Kick It for Suicide Prevention. They offer volunteer opportunities for our students to help with sports coverage and events in Woburn. Some examples are the Halloween parade, Festival on the Common, Graduation. This is also an opportunity to earn Y.E.S. hours. WPMC organizes interviews with school committee candidates for upcoming elections. They filmed and live streamed the recent SEPAC School Committee Candidate Forum. They award two \$1,000.00 scholarships annually. They also give back to the city with donations and sponsorship to the Council of Social Concern, DECA club, Yearbook Ad's and the Woburn Historical Society. For the past two years they have run a class for middle school students. WPMC participated in the September 3rd Opening Day for Woburn Public Schools, not only as a community partner, but they also filmed the entire event at the high school and the Boys and Girls Club. They are a major part of Lip Dub production. The WPMC has won 4 ACM awards in the last 5 years. Three were for Lip Dub and one for the MCAS Rules video. The Woburn Public Media Center has a contract with the City of Woburn to film school committee and city council meetings. Because they have funding, they are able to do all the other things they presently do for our schools and our city. If their funding is cut all this can go away, and they will only be doing school committee and city council meetings.

Mr. Metters commented that Mr. Oulette alluded to the fact that due to FCC changes, funding can be cut and asked him what folks at home can do to affect any degree of change or make an impact.

Mr. Oulette said that on August 1st the FCC voted 3-2 to let Comcast charge against some work done in the city against some money that normally comes to the WPMC. The vote has already gone through. There was a letter-writing campaign by the Senators before the August vote, but it

still went through. Right now it is a wait and see. There is a stay against this ruling right now. Mr. Oulette does not know how the FCC is going to respond to the stay.

Mr. Metters asked if the stay is not granted, when he will find out. Mr. Oulette said by the end of 2020. Right now his budget is \$640,000. They get \$250,000 from Comcast, almost \$300,000 from Verizon and 55,000 from RCN. The problem is we don't know how much the FCC or Comcast is going to charge against that money coming to us. WPMC is a 501 3C corporation. Ms. Crowley asked about the classes that are offered to students.

Mr. Giglio teaches classes, they are regular elective classes and the kids get 2.5 credits for the classes they take. Any student in grades 9-12 can take the class, and they follow DESE curriculum frameworks.

TV Production I 13 students

TV Production II 8 students

Summer Enrollment this year had 8 students and last year they had 5 students who attended.

Ms. Crowley asked if the course helps students when they are applying to colleges.

Mr. Oulette replied definitely yes. Mr. Giglio is an example. He graduated from high school in 2013 and trained at the Connecticut School of Broadcasting, he was hired by Channel 5 as an intern, and then we hired him. The broadcasting school couldn't believe the equipment he already knew how to use. Most people don't see that equipment until they enter college.

Ms. Chisholm asked about the lip dub. Now that Mike Lynch has retired from Channel 5 can he reach out to someone else?

Mr. Oulette said Ms. Thifault and Ms. Gethereall will reach out to news stations and celebrities to get more publicity.

She thanked Mr. Oulette for all he does.

Mr. Demers asked if there is a state organization of public media centers. Mr. Oulette responded by saying there is an Alliance for Community Media, a national organization, and there is also the Alliance for Community Media Northeast Region.

YOUTH SERVICES LIBRARIAN

Ms. Dorrie Karlin was excited to present the collaboration between the library and our schools. This year was the library's "Read to Bead" program. Participants start with a simple chain and earn beads by reading and by filling in weekly bingo cards. This was the first summer they were in their new building. For their summer reading assignment, elementary students could either do a reading log OR they could participate in the library's program and wear their completed necklace on the first Friday of the school year. There was a 74.9% increase in sign ups, 113.1% increase in the number that participated. (i.e. turned in at least 1 bingo board). This was on top of the dramatic increase last summer when they moved the Read to Bead program and the school shifted its summer reading program to focus on key texts and social emotional learning questions.

With support from Superintendent Crowley, there were 28 field trips to the library in spring 2018, with a total of approximately 1450 students and teachers coming through the library. Each grade visited for an hour, and they had a chance to tour the building, visit the Historical Artifact Room, the Teen Room the Maker Space, and then spend time in the Children's Room. These visits were key in advertising our Summer Reading Program and school/library collaboration, explaining the Read and Bead concept.

When a Meeting Room is not in use for library-sponsored programs, Woburn-based non-profit organizations, Woburn-based community groups, and all Woburn City Departments and Boards may request to use the space for no fee.

Dr. Wells asked how the library is dealing with literacy within our diverse population.

Ms. Karlin said they have a lot of programs going on such as early literacy programs for preschool aged children and a lot of weekly after-school programs. They have a huge selection of books in different languages.

Ms. Chisholm asked for the time of the intervention program. Ms. Karlin said it will be held on Monday mornings at 9:30am.

A motion was made to take the revised policies out of order while Ms. Sprague switches computers for her MCAS presentation.

Motion was second, all in favor. Motion passed 7-0.

REVISED POLICIES FROM COLBY

Dr. Crowley spoke of the Service Animals and Therapy Animals in Schools.

After he went over the revised policy, he opened up questions to committee members.

Ms. Chisholm asked if we have to carry extra insurance.

Mr. Elia checked into this and we do not.

Dr. Wells asked about the support animals not allowed in the café and where does the animal stay while the student is having lunch.

Dr. Baldassarre said it depends, but the student may choose not to eat in the café.

Dr. Wells said we have to let the parents know what is in our policy and what the restrictions are.

Mr. Kisiel asked about allergies.

Dr. Baldassarre said no two situations are alike, and we would have to look at each situation. A service animal provides the student with some kind of support.

Ms. Chisholm said the service animal is trained (differently) than an animal as a pet.

Ms. Crowley made a motion to table the service animal policy for 30 days.

Motion was seconded, all in favor. Motion passed 7-0.

Dr. Crowley spoke of the Non-Discrimination policy

Prior to this we did not have a policy and this is the same situation for the service animal policy.

The policies went through our policy subcommittee and our attorney.

Dr. Wells made a motion to table the Non-Discrimination policy for 30 days.
Motion was seconded all in favor. Motion passed 7-0.

Dr. Wells made a motion to return to regular order of business.
Motion seconded, all in favor. Motion passed 7-0.

MCAS UPDATE

Ms. Sprague gave a PowerPoint presentation on Woburn Public Schools' 2019 MCAS Accountability. Our overall classification is Not requiring assistance or intervention. The reason for this classification is that we are making moderate progress towards the targets that were set. The WPS' overall progress toward improvement targets increased by 1% from 2018-2019. The new Math 6-12 curriculum, which started last year showed expression and equations out performed the state. Most topics focused on throughout the new resources showed gains. Woburn Public Schools made "moderate progress" toward targets, according to school accountability measures released by the state. The measure is based on MCAS results combined with high school completion, English language learning, chronic absenteeism, and advanced coursework. With Woburn students meeting expectations at roughly average rates, the district received a two-year cumulative rating of 42 percent for progress toward meeting targets. Malcolm White has an accountability classification of "requiring assistance or intervention" despite making moderate progress. The only reason for this is that we have a group of former EL students who were not properly coded in our system. There was a change; they started the school year last year as EL students. Sometime in the fall or early winter before Access testing was given, those students were became students no longer needing EL services. However, they were not coded properly. Access testing is part of our overall ranking along with MCAS. Nine of those students did not take the access test and were not required to take it. The data did not reflect that they weren't required to take it. That is the only reason Malcolm White is in that category.

On the 2019 MCAS tests, 52% of 3rd- to 8th-graders met or exceeded expectations in English Language Arts, versus 52% statewide, and 46% in math, versus 49% statewide. 5th- and 8th-graders slightly over-performed the state average in science, with 49% meeting or exceeding expectations versus 48% statewide. High school students were also close to state average levels. Economically disadvantaged students showed an increase in Achievement in Science (3-8) and ELA and Math (high school).

Economically disadvantaged students maintained Growth in ELA and Math (3-8) and Math (high school) and increase in ELA (high school).

Students with disabilities (high school) exceeded target for advanced coursework completion.

Extended Engagement (high school) showed significant increase; 4 of 4 in 2019 as compared to 0 of 4 in 2018.

EL and Former EL demonstrated increase in achievement in the areas of ELA, Math, and Science (3-8). Consistent 2018-2019 4 of 4 4 in ELA and Math (high school).

EL and former EL demonstrated growth in ELA and Math (3-8).

Attaining English Language Proficiency (High school) met targets.

Dr. Crowley told the committee that Principal Callanan is trying to file an appeal with DESE.

She has three subjects she is requesting DESE to review and to consider her request for an appeal of the WMHS accountability data for 2019. EL MCAS data, dropout rate and advanced coursework completion are the three areas. They may or may not alter the overall accountability rating for WMHS, but she believes these three data points will impact the overall accountability rating for several years to come, as the data is aggregated.

Dr. Crowley applauded Ms. Callanan for her tenacity and all the principals for all of their work in administering MCAS. He did not want to ignore her correspondence.

Dr. Wells asked Dr. Crowley to read the second to last line of the letter from Ms. Callanan.

“One of the reasons I would like this data to be public is to celebrate the successes of our students”

Dr. Wells asked if Ms. Sprague had a chance to see if our new science curriculum was covered in the MCAS exam.

Ms. Sprague said yes it was covered. The coaches are starting their coaching cycles again very soon.

Dr. Wells said we need to move students to the upper end as we did not see any growth there.

Mr. Metters commended Ms. Sprague and her department for being able to translate, explain and communicate this data.

Mr. Metters said DESE needs to make this data clear and actionable. He asked Ms. Sprague if, as professionals, they felt this data set gave them the action measurables they needed.

Ms. Sprague said she feels they do, they are able to dig down.

Mr. Metters commented that he does not know where they would be if we did not have individuals to pull this data and focus on one area at a time.

Mr. Metters feels that MCAS was created to make rich districts feel good about themselves.

Mr. Metters said after 8 years it's the same problem. They need to translate so lay people can understand. The investments that you collectively made are being effective with the population who need it.

Ms. Sprague mentioned that the parent reports aren't as cumbersome.

Ms. Crowley said it looked like our economically disadvantaged students made some very excellent gains. She attributes that to the development of our special education department. Children who were struggling with this test are now making progress.

Ms. Crowley congratulated Ms. Sprague; she thinks these results are positive and uplifting. She also commended the Math Curriculum Coordinator, who clearly was an excellent investment.

Mr. Skeffington introduced a curriculum that is living in the MCAS data. We are seeing children who were struggling with these tests, and we are now seeing improvement in these areas.

Mr. Demers said we need to continue to move forth with Google Analytics.

He feels just looking at the data is frustrating. He appreciates all the work that has been done on breaking down the data and working and investing in subgroups. We need to look at the growth of the students, not just the test score.

Dr. Wells wondered if we had any data on our DESE cohort comparisons.

Ms. Sprague said it was provided, but she has not pulled it up yet.

Mr. Demers asked Ms. Sprague to look at the cohort that Dr. Baldassarre used to compare Woburn.

Dr. Wells said to look at the questions that were missed and see if we covered the material and if we are conveying this to the students.

Mr. Metters said he understands the parent reports are clearer, and they can see what questions their child missed. He said the DESE comparison is comparing apples to oranges.

Dr. Crowley thanked the committee for the support they have given to Ms. Sprague and her curriculum department.

SUBCOMMITTEE REPORTS

Finance Subcommittee

Dr. Wells said the finance subcommittee met this evening.

The list of bills was reviewed.

A motion was made to approve the list of bills.

Motion was seconded, all in favor. Motion passed 7-0.

The balance of accounts was reviewed.

A motion was made to approve the balance of accounts.

Motion was seconded, all in favor. Motion passed 7-0.

Circuit Breaker Audit - Dr. Baldassarre was present at the subcommittee meeting to talk about the work he has done. The audit gives them an opportunity to open the books. They were able to submit more claims which will enable them to get more money.

They discussed the cost for the WMHS Request for 504 Chairperson - stipend position of \$4,000.00.

They discussed the Woburn Public School Family and Community Engagement Liaison Community position cost; it would be \$25,000.00 from the Title I grant and an additional \$25,000.00 would have to come from the school budget.

Resource Subcommittee

Mr. Kisiel said they did not meet, and they plan to meet next week.

Ms. Chisholm asked Mr. Kisiel to check into the bathroom situation at the HS that our student representatives mentioned this evening.

Personnel Subcommittee

Ms. Chisholm said they have not met.
She will be scheduling a meeting for next week.

Curriculum and Professional Development Subcommittee

Mr. Demers said they are meeting tomorrow morning to discuss the Middle School Review, AP Test Scores and Seal of BiLiteracy.

Policy Subcommittee

Ms. Crowley said they met briefly tonight at 5:30 PM.

They discussed the overnight travel policy. The Superintendent wanted clarification as the yearbook wanted to travel overnight. Based on the discussion with the policy subcommittee, we are going to stick to our policies with consistency. We are not going to approve any overnight travel.

Mr. Demers asked if there should be a memo drafted for all staff and interested parties to have an understanding and justification of the overnight travel policy.

Ms. Crowley responded by saying Superintendent Crowley has been doing a lot of outreach on this policy.

Mr. Demers feels it would be a good idea to send a memo to let those interested parties to let them know what we are doing and why we are doing what we are doing.

Student Services and Achievement Subcommittee

Mr. Metters said they have not met yet, but at the next meeting they will have all of their meeting dates locked in.

SEPAC hosted a school committee forum last week.

SEPAC will be hosting a workshop on Nov. 13th at 6:30 PM; Understanding Parent Rights.

The job description for the Family and Community Engagement Liaison position was discussed.

Dr. Wells made a motion to recommend that the administration discuss this position of the Family and Community Engagement Liaison with the Mayor. The benefits would come from the city side of the budget for this position. They can report back to the committee at the next meeting.

In the motion, Ms. Crowley commented that Dr. Baldassarre said the position was “more than likely” going to bring in more revenue for the city. She feels that this position is crucial and asks the Mayor to consider funding for it.

Motion was seconded, all in favor. Motion passed 7-0.

Dr. Wells said \$4,000.00 for the WMHS 504 Chairperson is a position we can afford and Ms. Callanan can pull this out of her budget. He thinks this is money well spent.

Ms. Chisholm wants to make sure this is not going to be an issue with the union, this is a stipend. We should not be adding things to the contract without talking to the other party about it. We should also be very careful about adding new positions. She also is very leery about someone saying they have \$4,000.00 extra in their budget that they can find.

Dr. Wells said Ms. Callanan is redirecting money from one thing to another and this is a wise use. She is not asking for fresh money.

Ms. Chisholm gets that, but for her to say she can find \$4,000.00 in her budget in October, she does not want this to be a problem. Ms. Chisholm is not against this, but said stipends have never been accounted for.

Dr. Crowley has had conversations with the WTA. We have contractual stipends and there are stipends that are being paid outside the contract.

Ms. Chisholm asked if this would be a temporary stipend.

Dr. Baldassarre commented that this is a necessary stipend. He would anticipate that we would want to call this a piloting of the stipend.

Mr. Demers said that making changes to stipends - adding something is not a negotiating item.

Ms. Chisholm wants the school committee to know what people are getting paid.

Mr. Demers said Ms. Callanan has a necessary need for her school. She is reallocating her budget money.

Dr. Wells is aware of the concerns Ms. Chisholm has voiced as to when this work will be done. This is a stipend position and the administration has assured the finance committee that this work will be done off hours as this is in addition to their salary.

Dr. Wells made a motion to approve the WMHS 504 Chairperson position as discussed; piloting the position at WMHS.

Motion was seconded, all in favor. Motion passed 7-0.

CORRESPONDENCE

Malcolm White Letter: Principal Nickerson praised for his handling of the gas leak.

Ms. Cat Saenz Letter: Bio on EL student from El Salvador.

Superintendent Newsletter — Fall Happenings at Woburn Public Schools.

Jeffrey Boyd: Assistant Principal at the Reeves (Resume).

A motion was made to include the correspondence (excluding Mr. Boyd's resume) into permanent records.

Motion was seconded, all in favor. Motion passed 7-0.

Dr. Wells mentioned he had heard there was overcrowding on a middle school bus.

Dr. Crowley received a call about an overcrowded bus. Dr. Crowley called the bus company and according to the bus driver, it was not an overcrowded bus. This one situation was addressed.

Dr. Crowley communicates directly with the bus company with all concerns.

MIAA sports passes from Mr. Duran as well as the latest copy of the Bulls Eye were given to school committee members at tonight's school committee meeting.

UPCOMING EVENTS

WCEF 6th Annual Women's Forum and Purse Raffle to be held at the Woburn Country Club on October 20th @ 11:00am.

Kickball Tournament: Saturday, October 19th at 11:00am. Kick It for Suicide Prevention; run by Noah Dahliwal and Sam Gerry. Contact: Kickit2019.brizy.site

FUTURE AGENDA ITEMS

Community Liaison

Acknowledge the Art Work in the Supt. Conference Room.

Dr. Wells brought up the topic of school starting before Labor Day.

Dr. Crowley had a meeting in August with the WTA president and asked for that consideration for this upcoming school year. He has not heard back yet.

Dr. Wells made a motion for the Superintendent to write a letter to the WTA on behalf of the school committee asking for the WTA to meet with the Superintendent to discuss this matter.

Motion was seconded, all in favor. Motion passed 7-0.

Dr. Wells asked about the school start time discussion, do we want to proceed with discussions with the community or sit back and wait until it is adopted nationwide.

Dr. Wells heard about PBIS rewards. It's an online program so teachers can track it. It is supposed to encourage positive behavior. It sounded like a wonderful program. He would like the SSA to look into this. Mr. Metters made note of his request.

Ms. Chisholm would like the school nurse to come to a meeting to talk about vaping.

Ms. Chisholm would like a list of all class sizes.

Dr. Wells asked about the NESDEC report. Dr. Crowley said he should receive it shortly.

EXECUTIVE SESSION

There were none.

ADJOURNMENT

A motion was made to adjourn.

Motion was seconded, all in favor. Motion passed 7-0.

Meeting adjourned at 9:40 pm.

Respectfully submitted,

Jean MacLeod

Jean MacLeod

Recording Secretary

