

WOBURN SCHOOL COMMITTEE
REGULAR MEETING
February 26, 2020

A Regular Meeting of the Woburn School Committee was held on February 26, 2020, at the Joyce Middle School Conference Room, 55 Locust Street, Woburn, MA beginning at 7:00 pm.

There was a moment of silence for former school board member Dr. Edward T. Donohoe Jr. and former Woburn High School cafeteria worker Mrs. Phyllis Fitchett.

ROLL CALL

Ms. Chisholm-Present, Ms. Cormier-Present, Mr. Kisiel-Present, Mr. Lipsett-Present, Mr. Mulrenan-Present, Dr. Wells-Present, Chairperson Crowley-Present.

APPROVAL OF RECORDS

A motion was made to approve 2.10.20 SC Minutes.
Motion was seconded, all in favor. Motion passed 7-0.

STUDENT REPRESENTATIVE REPORT

Representative Madeline Urban was in attendance to present.
Term III progress reports will be posted in the student portal on March 3rd.
Parent teacher conferences will be held on April 3rd, 2:00 - 4:00 PM.
All winter athletic teams did well and some are still competing.
ELA MCAS will take place March 24th - March 25th for all 10th grade students and any other student new to the Massachusetts public school system.
There will be a 2-hour delay for students who are not taking the ELA MCAS.
Busses will run at regular times but for those students not taking the MCAS, they do not have to arrive at school until 9:30 AM.
March 5th is Future Tanner Night for incoming freshmen.
The event will be held at WMHS 6:00-8:00 PM.
On March 2nd there will be a Broadway Trivia Night put on by the drama department at WMHS at 7:00 PM.

CITIZEN PARTICIPATION

Jenna Gray, Fairmount Street, Woburn.
Ms. Gray was here tonight because she has concerns about students missing special services outlined in their IEPs.

Recently her daughter's SpEd teacher was out on leave and as a result, that teacher's students missed weeks of their services that are guaranteed in their IEP documents. Ms. Gray feels there should be backup plans and fluidity in staffing to lessen the blow of an absence like this. During the teacher's leave, parents received a note stating that students will only receive makeup services if the parent expressly requests it. Ms. Gray said that parents should not be responsible for seeking out compensatory services for lost time; this should be automatic with clear communication of how and when services will be delivered. The idea that only the students whose parent/guardian could read the English language letter or realized this language meant if you don't contact us, nothing will happen to get services, is not right. Ms. Gray was her to speak on behalf of these students and parents. She feels this can be done better and asked the Superintendent and School Committee to please do better for our city's kids.

Mr. Mulrenan made a recommendation to make Ms. Gray's letter part of the permanent record Motion was seconded, all in favor. Motion passed 7-0.

CITY COUNCIL LIAISON

Mr. Concannon was not able to attend.

Chairperson Crowley noted Alderman Dillon was in the audience for tonight's meeting.

REPORTS/ PRESENTATION OF SUPERINTENDENT & STAFF

EAGLE SCOUT ACHIEVEMENT

Adam Caneiro was in attendance to talk about his Eagle Scout project, the GaGa Ball Pit at the Reeves Elementary School. This was a service project for his community.

Seven years ago he aged out from cub scouts to boy scouts. With the help of his scout leader he was able to work his way up to be in the position to earn his Eagle Scout Achievement.

He raised over \$2,500.00 to build the GAGA Ball Pit, which is handicapped accessible, and also able to purchase new gym equipment for the school.

Chairperson Crowley commented that not only did he achieve this high honor, but he was also able to help out the community as well, that is great.

Assistant ScoutMaster of Troop 502, Dave Brazell, was also in attendance. He said that out of all the scouts only 6.5% make it to Eagle Scout and Adam is Woburn's newest Eagle Scout.

Dave met Adam 5 years ago, and he knew Adam would be a leader. Adam earned countless badges as a leader. The Eagle Scout project benefited students at the Reeves Elementary School. Adam had to determine the project and raise the funds. He is 17 years old and had to make sure everything and everyone was in place. He was the one in charge of getting this built. Doing the closeout paperwork and report was a hard job. Adam is also on the track team and is a role model for many youth's.

Mr. Kisiel asked how long it took him to build the pit.

Adam started planning 9-12 months prior to actual completion. It was a long, lengthy project. The actual construction took two days.

Mr. Mulrenan asked Adam, with all the hard work and all the red tape, if it was worth it. Adam answered yes, hopefully other kids will see how hard he worked toward this prestigious rank and hopefully we will have more Eagle Scouts.

Mr. Brazell said in the future he hopes to be back with our first female Eagle Scout.

Dr. Wells made a motion for a five-minute recess.

Motion was seconded, all in favor. Motion passed 7-0.

Chairperson Crowley made a motion to return to the regular order of business.

Motion was seconded, all in favor. Motion passed 7-0.

WMHS embRACE CLUB

embRACE advisors and club members were in attendance to talk to the school committee about their group's goals and what they have accomplished during the 2019-2020 school year.

Advisors: WMHS Assistant Principal Mr. Martin, PEAK English Teacher Mrs. Cardoso, and Paraprofessional Mrs. Matthews.

Student Leaders: Sherryn Luma, Ariyana Aghazadeh-Bonab, Jana Abuhasan, Sophia Matthews, and Christie Delanois.

embRACE meets every other Wednesday at 2 PM in the Faculty Cafeteria. You can follow the embRACE on Twitter (WmhEmbrace) and Instagram (embrace wmhs) for updates about meetings, events and more.

Club Members in Attendance Tonight:

Sophia Matthews, Ariyana Bonab, Ruth Michel, Omar Mohuddin, and Zakiya Hagi.

After the introductions, Mr. Martin talked about the values of their club, their mission, meeting dates, and what they would like to accomplish.

During the 2019-2020 school year, the embRACE club created a safe place for ALL students - regardless of race, ethnicity, religion, immigration status, sexuality, or gender orientation - to sometimes discuss controversial topics while respecting others' opinions and beliefs. They compiled 12 years' worth of data on Woburn's changing population, both city-wide and at WMHS, in October 2019. embRACE Leadership and Advisors attended the MIAA's Diversity, Equity & Inclusion Summit hosted at Framingham State University in January 2020. embRACE Leadership and Advisors spoke and sang at St. John the Baptist Church's annual Martin Luther King Jr. Luncheon, January 2020. They honored Black History Month in February 2020 by hanging informative flyers featuring "Notable Black Americans" around WMHS, as well as selling ribbons to generate funds to donate to a local organization that supports racially, ethnically, and religiously diverse youth.

They will welcome freshmen at Future Tanner Night at WMHS in March 2020. Potentially, they could be participating in a panel discussion at the Corning Laboratory in Woburn in Spring 2020. embRACE End-of-the-Year Celebration will be held in June 2020.

For their future goals, they will continue to grow as a club. As of now there are 35 members who regularly attend and participate. They will further educate WMHS peers and staff about issues that are important to them. The embRACE club wants to collaborate on ideas and potential future events with local organizations and officials.

Their hope is to secure funding to provide flexibility to attend and/or host experiences like rallies, film viewings, speaking programs, museum exhibits, and more!

They will welcome freshmen at Future Tanner Night at WMHS in March 2020. They will be participating in a panel discussion at the Corning Laboratory in Woburn in Spring 2020. embRACE End-of-the-Year Celebration will be held in June 2020.

Mr. Martin commented, "We never had a program like this until 2 years ago. He wanted students to feel they had a place to go to feel safe to have controversial discussions.

Ms. Cardoso told the committee they displayed a "Tree of Us" at WMHS, featuring fun facts about the members (including, but not limited to, languages spoken at home, religions practiced, ethnic backgrounds of their families, and more) in September 2019.

Dr. Wells asked about the demographic findings.

Club Member Ariyana said her close friend basically took a lot of the diverse students and merged them into one room. This was very powerful because they saw how diverse our school could be. When you're constantly surrounded by staff members, school teachers, and principals that are white, it is difficult to see people that relate to you. When Ariyana went to her first embRACE meeting two years ago, she felt very safe and secure. WMHS has seen an influx of black students, Hispanic students, and Asian American students. What we do see a lot of in the PEAK program is there are a lot of Latino and Hispanic students. There are programs at WMHS in place to help these students graduate and to support them with ESL programs. For those students we are creating a safe space. She doesn't feel that many of them are coming to embRACE. Mrs. Cardoso is trying to get them to attend. Ariyana feels more programs like this that could help more than just PEAK students or Latino or Hispanic students would be a great addition to WMHS because our demographics are changing. We are not as white as we used to be 20 years ago.

Ruth commented that she came here from Malden and when she came to Woburn it was different. When she went to her embRACE meeting she felt it gave her a safe haven to talk about things.

Jakia said she has lived in Woburn all her life. She attended her first embRACE meeting last year. She felt it was so right and she belonged there. She felt as though she had a voice.

Mr. Lipsett thanked them for coming here tonight, and he was lucky to attend an embRACE meeting in November 2019. He was bowled over by the number of students in attendance that day, the atmosphere there, and just hearing all the comments. The topics they were discussing at

that meeting were the importance of having a diverse teaching staff. He asked the club members to comment on what that means to them as students.

Ariyana began by saying that having a mom from Brazil she speaks Portuguese. She said it was tough in the beginning but we do have ESL programs. She feels many staff members are not diverse and can't think of any staff members at WMHS who speak Portuguese. She would not know who to go to if they did not have the embRACE club at WMHS,

Sophia said she tried to take a lot of AP classes. There are a lot of discussion based classes, and she said it was hard to open up because she felt teachers or students would not understand her background. Her parents were immigrants; she is a first generation American. It is difficult to relate to students in her AP classes, they are 4th generation Americans. It is difficult filling out college applications, and she was lucky to have Mrs. Cardoso to help her with this process.

Jakia asked the committee why they think there is a lack of black teachers or teachers of color in Woburn to teach. She spoke to some students at WMHS, and they told her they had never been taught by a black teacher or ever seen a black teacher or mixed race teacher or teacher of color. Chairperson Crowley said this is a problem in a lot of districts; what is causing this very obvious shortage of teachers of color. The goal of the school committee is to look into this.

There is not one simple answer.

Dr. Crowley said it is a priority to recruit and retain diverse educators. Our Human Resources Director is attending workshops. We are trying; it is not just a Woburn problem. It is a problem across the United States. Less than 3% of the teaching population is a minority in the US. Our priority is to recruit and retain high quality, diverse candidates for the Woburn Public Schools. We can only hire those who apply, we can proactively recruit. One of the things Dr. Crowley would like is to have a Future Teachers Club at WMHS. If you want to be a teacher we need to create a relationship with the local college or university so when you graduate from college you can have a job in Woburn as a teacher. This will take some time.

Dr. Wells said we have a lot of teachers who went to WMHS. As our student population gets more diverse he hopes they come back to Woburn as Teachers.

Chairperson Crowley said this is a major priority.

Omar said for him a student's relationship with a teacher is one of the biggest factors for growth. A student can learn more and feel more comfortable in a classroom if they have a teacher they can relate with. Right now all of his teachers are white, if he had a teacher who looks like him it would be easier to come forth with his opinion. Mr. Martin is the only black faculty member, having him is amazing. It would help Omar to be more involved in school if he had someone that looks and thinks the way he does and Omar feels he would not stand out because he is a minority.

For her personally, Jakia said when they get into discussions in general about controversial topics that need to be delicately presented by teachers, they say things without any consideration. Not realizing they just brush over the topic. They don't say what needs to be said, no one is hearing what needs to be heard. They are letting out that general statement without explaining.

Mr. Lipsett had the pleasure of attending the MLK Celebration. He thanked them and they were awesome. He also congratulated Mrs. Cardoso as she was awarded the Unsung Hero Award. He said he can't think of anyone who deserves it more.

Mr. Chisholm told the students they did a great job tonight and they are a great group of students. She does not want them to feel there is a teacher they can't go to. That should never ever happen at any grade level to any student no matter what color or nationality you are. We are here to educate all of our students and that's what needs to be done. She hopes some of them will come back to Woburn as teachers.

MIDDLE SCHOOL UPDATE

Dr. Crowley introduced Mr. Carl Nelson and Mr. Tom Qualey.

Mr. Nelson began by talking about the Middle School Review process.

The review took place during the spring of 2019.

There were interviews with administration, teachers and staff. The committee toured the two middle schools and observed classrooms. They reviewed documents such as handbooks, course of studies and school improvement plans. There was a survey sent to staff, parents and students. In August 2019 the report was released and reviewed by administration and a course of action was planned. In September 2019 the report was given to staff to review. Middle school administrators and central office administrators met to discuss the report theme by theme in the fall of 2019. Administrators also met with teachers to discuss the report in greater detail. Theme 1 — late September, Themes 2 & 3 – October, and Themes 4-6 Early December.

This led them to a need for a common middle school vision.

November 2019 a Visioning Committee was formed. This committee was made up of Middle School Principal's and Assistant Principal's, Dr. Crowley and Ms. Sprague, Curriculum Coordinators Abby Gillis and Brian Skeffington and 3 Teachers from each Middle School. They held their first meeting in December 2019 to discuss the need for a common vision. 4 questions were posed to staff World Café style at their January staff meetings.

- What are things that our students should know/be able to do by the time they leave MS
- What is most important to us and needs to stay in our schools
- What isn't as important and could go away
- What is something we really want to add to our schools.

They held their second meeting in January 2020 to look at sample middle school visions, to discuss results of World Café from each school and created a survey based on the questions "What are things that our students should know/be able to do by the time they leave MS" for staff parents and students to take by the end of January 2020.

Mr. Qualey continued with the presentation. He began by talking about the results of the survey. Number of results: Students (836 responses); Parents (313 responses); and Staff (116 responses). The survey consisted of thirteen choices, but you had to pick your top 3.

RESULTS

STUDENTS

Be kind and respectful 47%

Set and achieve goals 37%

Read and write
at grade level 30%

PARENTS

Executive functioning skills
such as time management and
organization skills 54%

Advocate for themselves
& communicate
effectively 39%

Read and write
at grade level 29%

STAFF

Advocate for themselves &
communicate effectively 43%

Read and write at grade level 35%

Executive functioning skills such as
time management and organizational
Skills 33%

MIDDLE SCHOOL VISION:

Through an active partnership with families and the community, the Woburn Middle Schools promote high academic and creative achievement in a kind and respectful atmosphere where all feel valued. Our rigorous curriculum promotes high school readiness by supporting students as they create goals, advocate for themselves, and develop skills to become globally competent lifelong learners.

Dr. Wells asked what were some categories that were not in the top 3 choices.

Ms. Sprague said problem solving, social skills, being a responsible citizen and the lowest was being technologically savvy.

Mr. Nelson said the next topic will be the programming they would like to put in middle schools.

Dr. Wells asked what the conversation had been like in making the schools homogeneous.

Mr. Nelson said each school has its own identity and, for example, the Joyce has the Best Buddies program.

Mr. Qualey said they both have the same curriculum but have different things.

Mr. Lipsett noted a lot of topics were in the survey, in terms of where we currently are, where they said the need to grow is, how can we add more emotional learning and personal growth in middle school.

Mr. Nelson said with the addition of adjustment counselors and guidance counselors, they go into classrooms on a regular basis and do lessons.

Mr. Lipsett asked what more needs to be done and how we can support you.

Mr. Nelson said there is a lot to be done.

Mr. Qualey said we need to see where we are going with programming and then working with the scheduling committee. Once we do that we will have a better idea of what is needed.

Mr. Nelson said realistically we are looking at 2021-2022 school year.

Ms. Chisholm asked if the middle school students had an interest in bands or choirs.

Mr. Nelson said they have done a nice job with the band this year. Having them start in the lower grades and having the kids continue in high school.

If you already have the interest coming into the middle school and leave with an interest going into high school, their numbers will grow as well.

Dr. Wells congratulated Mr. Nelson for trying to learn Portuguese. He appreciates his attempts to reach out to students.

Dr. Wells asked about extracurricular activities,

Mr. Qualey is trying to get more after school. Mr. Nelson said there is a huge need at both middle schools.

Mr. Mulrenan commented on the students' response for being kind and respectful. He said it is something the kids hear all the time, signs around the school, this is a reflection on staff and teachers.

Chairperson Crowley thanked both principals for coming tonight.

Dr. Crowley commended them on this report. This has been a collaborative project and was a lot of work.

SPECIAL EDUCATION UPDATE

Ms. Maureen Ryan updated the committee on the happenings in the SpEd department.

When she first came to Woburn there was a lot and still a lot to tackle.

Entry Plan

Ms. Ryan approached this first to understand the Special Education needs of the Woburn Public Schools. She wanted to strengthen the existing programs and services. Ms. Ryan also wants to look at establishing fiscal control and transparency.

Entry Plan Focus Areas

Ms. Ryan looked at:

Student Needs

- visiting and observing classrooms and programs
- meeting with families and SEPAC
- communication; open and transparent communication
- building trust
- advocating for students

Educator Needs

- presenting formal PD with staff
- presenting informal PD with staff
- communication and problem solving; feeling supported
- looking at things differently and from a data lens
- trying new things

Operations

- updating the physical office space
- cleaning data
- streaming office work-flow
- taking advantage of technology
- redefining roles

Fiscal

- OOD students; careful monitoring
- Verifying LEAs and district responsibility
- Examining expenses and value
- analysis of spending
- preparing an accurate budget
- ensuring fiscal responsibility

Strong Programs

- understanding the dynamic needs of students
- training educators and paraprofessionals
- providing appropriate technology and instructional materials
- outside consultation

Formal Training

Staff Training

- TCIS & Safety Care
- MATCH-ADTC
- Wilson Reading
- Brain Frames
- RAVE-O
- Landmark
- AAC (Alternative and Augmentative Communication)
- Read & Write for Google
- Allan Blume

Challenges

Improving accuracy of Data Collection/SIMS Data

Supporting Team Chairs

- Caseloads
- Level of Need

Preschool enrollment numbers

Updating programs to meet the fluid student needs

Understanding and supporting our ELL population

New and more effective methodologies

In the Works

Department restructure for optimization

- Administrative Assistant Level
- Team Chair Level

Understanding the needs of the Department

- Skill sets (Finance, Presentation, Technological)
- Appropriate Training

Automating Systems

- Rediker
- eSped
- Medicaid 3rd Party Provider

Training for staff efficiency with technology

- Updated technology
- Google Sheets/Forms

Pre-School Planning

- Working with Thom Mystic Early Intervention
- Projections
- Designing a new model aligned with current needs
- Exploring curriculums
- Establishing consistency
- Technology and AAC (Alternative and Augmentative)
- Automated enrollment forms

Extended School Year (ESY)

- Coordinators (approved by SC)
- Pre-planning
- Thoughtful cohorts and staffing
- Better align with student needs
- Communication protocols (website etc.)
- Implementation and oversight

Dr. Wells wanted to talk about automating systems for data. He feels this is also a problem within many communities. Can we talk to those districts that are ahead of us.

Ms. Ryan is talking to someone who is already automated so we are not reinventing the wheel.

Dr. Wells said time is getting short for creating preschool space. He invited Ms. Ryan to the next Resource meeting.

Ms. Ryan has been looking at data coming in and mapping out what next year will look like already. She feels she is in a good place in terms of looking at the data to sit down and look at this.

Mr. Lipsett asked about the caseloads for the Chairs.

Ms. Ryan said looking at the layers of support that are there for the team chairs. There are models out there in other different districts. By trend, the complexities of the students we work with have behavioral challenges and social emotional needs that are very significant. A lot of these cases become more complex ed. We need individuals with a skill set to work with the team chair and the programs.

Mr. Lipsett said they are looking to add the position of EL Director and asked Ms. Ryan to comment on the need for this position.

Ms. Ryan said it would be very helpful. The language barriers are very real. We have students that come in and do not speak any English, and they are confused and frightened. We scramble for an iPad or call an agency to have a translator come in. It is quite a challenge. We have SpEd documents that need translation and one document can cost over \$1,00.00.

Mr. Lipsett asked if we have any sense of the number of students that fit into this particular cohort.

Dr. Baldassarre commented that sometimes when a student comes in there seems to be a learning difficulty some adults feel it is a language inability and not a learning disability. There is a great debate about that. The number that we have of the 350 EL students the number we have on IEPs is very low, probably less than 5% of that population.

One of the priorities that Ms. Ryan has with respect to this population is to do a better job assessing the student. Looking for instruments that are available in their native language. Looking for evaluators that are properly skilled to give the evaluations in the native language.

Mr. Mulrenan asked Ms. Ryan for an update on the out of district transportation.

Ms. Ryan said there is always movement, and she has been looking at those numbers very carefully.

Meetings are held weekly, there has been movement, but we are on target budget wise. The out of district coordinator is highly skilled.

Chairperson Crowley thanked Ms. Ryan for her update tonight, which was very helpful. She felt the school committee was well informed that a higher level of support is needed to better support the chairs and the preschool needs to be acted on.

WOBURN REC COMMISSION REQUEST FOR APPLICATIONS

The chair drafted an ad to post for the appointee to the Rec Commission.

Ms. Chisholm wanted to add that the appointee would come to school committee meetings quarterly to update the committee on the happenings. She would like to add not limiting to in demonstrating knowledge in any of the following areas.

Dr. Wells would like to remove the municipal code, which is not relevant.

Dr. Wells asked Chairperson Crowley if she wanted to talk about the interview process tonight or should we wait until we get the applicants.

Chairperson Crowley will disperse the resumes to the committee. Dr. Wells depending on the number, send to personnel committee for recommendation,

Chairperson Crowley will be sending this draft back to the Personnel subcommittee with the changes suggested by Ms. Chisholm and Dr. Wells. Subcommittee to come up with a process and timeline. She has given full responsibility to the subcommittee.

Mr. Kisiel asked if Mr. Lawton had been notified. Ms. Crowley said yes, he has been notified on behalf of the school committee.

Chairperson Crowley commented that this is a draft to solicit applications for a school committee appointee to the Rec Commission. They received some feedback from the Recreation Director that she would like this person to have some background in Therapeutic Recreation.

SUBCOMMITTEE REPORTS

Finance Subcommittee

Ms. Chisholm said they met on 2/19/20.

They reviewed the list of bills.

A motion was made to approve the list of bills.

Motion was seconded, all in favor. Motion passed 7-0.

They reviewed the balance of accounts.

A motion was made to approve the balance of accounts.

Motion was seconded all in favor. Motion passed 7-0.

There was a discussion on the lunch balance. It is overdue for \$70,000.00.

Ms. Chisholm wants to make sure the policy is being followed. We have 93 students that should be sent to collection.

The bus contract is coming up for renewal.

After school the program was discussed.

They talked about the high school track that needs to go out to bid. The tracking will not be able to be completed at the same time without additional funds. This has been sent to resources.

They made a recommendation for GoFundMe pages to go to the policy subcommittee for review with Athletic Director, Mr. Duran.

Resource & Capital Planning Subcommittee

Dr. Wells said they met on 2/25/20.

The committee voted to authorize the process to go out to bid as a two part with athletic field and the track.

Based on the Mayor's decision not to move forward with the additional funds, the bid should go out.

The question is whether we are going to self-fund. Mr. Elia will do a presentation for the committee.

Since the committee already voted we should send it out to bid.

Mr. Dunkley also mentioned an unfunded mandate that has to do with providing sanitary pads in all bathrooms, we have to provide them at free of cost, this expense that was not anticipated

Preschool — if we are going to use some existing space that the school department owns, we need to have a discussion if the money is going to come out of the budget. We need to develop a plan.

Personnel Subcommittee

Mr. Mulrenan they will be meeting on March 4, 2020.

Curriculum and Data Trends Subcommittee

Mr. Lipsett said they met on 2/26/20.

Mr. Brian Skeffington, Mathematics Coordinator, reports that the Mathematics department is looking into piloting new math materials, potentially from Pearson, in the upcoming school year. The piloted materials will be free for a year, with costs accruing the following year should we choose to adopt them. The program that is being considered is digitally ready. Current materials are inadequate or non-existent.

Susan Thifault, Fine Arts Coordinator K-12, reports that the HS will be proposing a number of new upgrades to the auditorium in coordination with Jennifer Judkins (primarily technology upgrades, along with some lighting).

Ms. Abby Gillis, English/Language Arts Coordinator, reports that they are looking at beginning a Middle School writing initiative, with outside training provided to faculty a few times over the course of the coming year in order to support integration of writing skills into existing curriculum and practice.

Kim Gustenhoven, Science and Technology Coordinator, reports that they are anticipating the first students entering the Innovation Pathways grant program next year; they are still waiting on final approval from the state, however. Several Woburn-based industries have already agreed to partner to support capstone projects and give students hands-on opportunities.

Ms. Rosemary Donovan, Guidance Coordinator K-12, reports that elementary adjustment counselors are beginning to receive curriculum resources and have started going into classrooms to teach short lessons to students, alongside a regular classroom teacher.

Policy and Safety Subcommittee

Mr. Kisiel said they will be meeting on March 6th at 8:30am.

Dr. Wells asked the Policy Subcommittee to take a look at athletic practices on religious holidays.

Student Services & Achievement

Ms. Cormier has a meeting tentatively scheduled for March 5th.

CORRESPONDENCE

Chairman Crowley highlighted 4 of the artworks in the school committee room.
A motion was made to move the March 25th school committee meeting to March 23rd.
Motion was seconded, all in favor. Motion passed 7-0.
A motion was made to move the April 29th school committee meeting to April 28th.
Motion was seconded, all in favor. Motion passed 7-0.

UPCOMING EVENTS

School Tours will be held this Saturday
Dr. Baldassarre said our Family and Community Liaison is holding 5 events at our Title I schools. Dr. Baldassarre will forward the schedule to committee members.
Altavesta, Goodyear, Linscott, Malcolm White, Shamrock
Our family liaison is working to ensure all students have a library card. Using the automated system, the library will have the student's bar code.
Our Family and Community Liaison has an office at the library that was given to us at no charge. The library functions as a community center.
Chairperson Crowley commented that tonight at 5:30 PM the 2nd Staff Recognition ceremony for going above and beyond was held in the library. Dr. Crowley will send Joe Brown a press release tomorrow.
Read Across America will be held on Monday.

FUTURE AGENDA ITEMS

Dr. Wells — preschool space
Follow-up feedback, with the 5 absences letter so the committee knows the response
Dr. Crowley said specific to Coronavirus, he is in active communication with the Massachusetts Superintendents Association. Dr. Crowley plans on writing a letter to parents to let them know we are addressing this proactively.
Dr. Wells — budget timeline
Dr. Crowley said he has met with all the department heads and principals. He is working on synthesizing all the requests. He will be meeting with Mr. Elia on Friday. As for the outcome of that meeting, Dr. Crowley will send the timeline to the committee.
Ms. Chisholm asked if the committee could have a list of what they were asking for.
Dr. Crowley asked folks to build 3 years out, and if they don't get something next year, what is the impact.
Dr. Wells said at the next two meetings that we need to vote on the Student Opportunity Act.
Dr. Crowley will put this on the next agenda.

EXECUTIVE SESSION

ADJOURNMENT

A motion was made to adjourn.

Motion was seconded, all in favor. Motion passed 7-0.

Meeting adjourned at 9:25 PM.

Respectfully submitted,

Jean MacLeod

Jean MacLeod

Recording Secretary

