

WOBURN SCHOOL COMMITTEE

REGULAR MEETING

September 7, 2017

A Regular Meeting of the Woburn School Committee was held on September 7, 2017 at the Joyce Middle School Conference Room, 55 Locust Street, Woburn, MA, beginning at 7:00 P.M.

ROLL CALL – Ms. Chisholm-Present, Mr. Demers-Present, Mr. Kisiel-Present, Mr. Metters-Present, Mr. Mulrenan-Present, Dr. Wells-Present and Chairman Crowley-Present.

APPROVAL OF RECORDS – There were none.

STUDENT REPRESENTATIVE REPORT - None

CITIZEN PARTICIPATION –

CITY COUNCIL LIAISON – Mr. Concannon was present. Ms.Crowley thanked him for being present.

REPORTS/PRESENTATIONS OF SUPERINTENDENT & STAFF

Recommendation to Hire Wendy Sprague for Assistant Superintendent for Curriculum

Superintendent Donovan recommended Ms. Wendy Sprague as the Interim Assistant Superintendent for Curriculum. Dr. Crowley spoke about the search. Ms. Sprague spoke about her background. There were some questions. Superintendent Donovan said there will be a transitional period. She said she informed staff and parents. The Altavesta principal position has subsequently been posted internally and externally. A committee will be convened within the next week or two. Mr. Mulrenan made a motion to support Superintendent's Donovan's recommendation to hire Ms. Sprague as the interim Assistant Superintendent for Curriculum. Ms. Chisholm seconded the motion. All were in favor.

A motion was made to suspend the regular order of business to hear from members of the audience. Kristen and Mark Maguire spoke about their concern regarding the large number of students in the second grade at the Altavesta. A motion was made to return to the regular order of business.

Opening of the 2017-2018 School Year

General Comments

Superintendent Donovan said he and Dr. Crowley visited several schools. He highlighted the cleanliness of the schools during his visits. Dr. Crowley said transportation was smooth. Mr. Metters brought up the bus routes and timeliness and asked about the procedure to alter/request a bus change. Mr. Elia noted that no stops will be changed within the first two weeks. The school and police department meet to discuss any requested change.

Dr. Wells made a motion to hire Allison Clements as a nurse in special education. Mr. Mulrenan seconded the motion. This is one of the positions that the school committee approves. All were in favor and the motion passed 7 to 0.

New Staff Member List

A list of new hires and their positions was distributed to all members. A list was requested that included salaries and steps.

Approval of School Committee Calendar

After much discussion the calendar was approved.

SUBCOMMITTEE REPORTS

Finance Subcommittee

List of Bills –

Mr. Metters said they met throughout the summer.

The budget remained in the black during the summer. Legal fees, solar credits were discussed. The plumber position has not been filled. Interviews are ongoing.

Upcoming capital project, i.e., the Joyce Middle School roof was discussed. Ms. Crowley spoke about setting up a reserve fund along with City Council and how that would work. The list of bills was reviewed and approval was requested. Mr. Kisiel made a motion to approve. It was seconded. All were in favor and the motion passed.

Balance of Accounts –

Mr. Metters said they met and reviewed the Balance of Accounts. Mr. Kisiel made a motion to approve. It was seconded. All were in favor and the motion passed.

Resource Utilization Subcommittee – Dr. Wells said they will be meeting on September 11th.

Personnel Subcommittee – Ms. Chisholm said they did meet. Ms. Chisholm said they need to have a meeting to screen candidates for the superintendent position. She made a recommendation to have MASC come to a regular meeting. Ms. Crowley will be in touch with members after getting in touch with MASC.

Communication and Curriculum Subcommittee – Mr. Mulrenan said they will be meeting soon.

Ms. Chisholm asked that the issue that the parents brought up this evening should be addressed at their subcommittee. She believed they should study innovative ways to communicate with the public.

Dr. Crowley spoke about the upgrade of the website that Mr. Roketenetz is working on.

Policy Subcommittee – Mr. Kisiel met with Dr. Crowley and looked at the MASC updates. They will meet again.

Student Services and Achievements – Mr. Demers will be meeting September 12th. Ms. Lawrence is working on the upcoming CPR. ELL enrollment will be discussed.

CORRESPONDENCE –

UPCOMING EVENTS –

FUTURE AGENDA ITEMS – Mr. Metters requested a report on AP results.

ADJOURNMENT

A motion was made to adjourn. It was seconded. All were in favor and the motion carried.

Respectfully submitted,



Beth Hegarty

Recording Secretary